

CAPEL PARISH COUNCIL

COUNCIL MEETING AGENDA

Monday 27th March 2017 Capel Village Hall at 7:30pm

TO: Cllrs Mrs Fenton (Chair), Patterson (Vice Chairman), Mackonochie, Saunders, Sawyer, Anthony, Young, Hollamby and Parker.

APOLOGIES:

Mrs Michelle Rumble – Financial Officer

Mrs Emma Ivory – Clerk to Council

AGENDA

Minute
No

Action By

- 070 1) **ADMINISTRATION** Fire Exits, Sign In Sheets, Assembly Point, Mobile Phones.
a) To resolve to go into closed session and to exclude the press and public during items 9.h.ii & 9j (Admissions to Meetings) Act 1960.
- 071 2) **APOLOGIES FOR ABSENCE**
- 072 3) **DECLARATION OF INTEREST & CHANGES TO REGISTER OF INTEREST**
- 073 4) **CHAIRMAN'S ANNOUNCEMENTS**
- 074 5) **QUESTION/STATEMENTS FROM MEMBERS OF THE PUBLIC**
a) Standing orders may be suspended to hear questions/statements from members of the public received in accordance with the guidelines in the Appendix to Standing Orders.
b) In addition to the above, Standing Orders may be dropped at the discretion of the Chair for a period of up to 15 minutes to allow members of the public to speak on items within the meeting agenda.
- 075 6) **APPROVAL OF MINUTES**
a) Minutes of the Council Meeting on 27th March 2017 to be agreed and signed as a true and accurate record.
- 076 7) **MATTERS ARISING FROM PREVIOUS MINUTES NOT COVERED IN CURRENT AGENDA –**
a) **Review of CPC representation at meetings.**
- 077 8) **EXTERNAL REPORTS**
a. **Borough Councillors Report –**
b. **County Councillors Report -**
c. **Police Report –**
- 078 9) **COMMITTEE AND PORTFOLIO REPORTS**
a) **Finance & Resources Committee**
b) **Requests for Payments, Funds or Donations –**
i) Request for financial funding for Paddock Wood Advice Centre for 2017.
c) **Receipts and Payments -** March accounts for ratification and April accounts for approval for payment.
d) **Finance Risk & Audit Portfolio -**
e) **Planning Committee -**
f) **Flooding Committee and Portfolio -**
g) **Highways & Traffic Portfolio –**
h) **Housing including Memorial Cottages**
i) **Housing -**

ii) **Memorial Cottages** – Profit and Loss statement for discussion.

i) **Parish Development - Recreation, Amenities, Allotments & Open Spaces**

i) Vacant allotments – 3

ii) Update on the Working Party set up to investigate the possibility of a MUGA (Multi Use Games Area) on the recreation ground, Falmouth Place.

iii) Update on the request from Shared Access to site a telecommunication at the recreation ground, Falmouth Place. Shared Access is an independent owner and operator of wireless communications infrastructure, leasing space on any sports facility sites to different Mobile Network Operators.

iv) BT Phonebox, Tudeley – defibrillator.

v) Recycling Bins, Car Park, Falmouth Place – to resolve to remove one cardboard recycling unit, therefore reducing from two containers to one.

vi) The Council resolves to implement the previously agreed decision to remove the stile between the car park and the recreation ground. This will be either replaced by a self-closing gate or the space left open as the Council shall decide. The decision shall be implemented by the end of May 2017.

j) **Staff, Office and Administration** – HR matters - to resolve to go into closed session and to exclude the press and public during this item (Admissions to Meetings) Act 1960.

079 10) **PARISH MATTERS (not covered under Parish Development above)**

a) WW1 Commemoration Update.

080 11) **CORRESPONDENCE RECEIVED** - Anonymous correspondence received concerning Housing Development.

081 12) **REPRESENTATION AT MEETINGS**

082 13) **QUESTIONS FROM MEMBERS**

083 14) **CLERK'S REPORT**

084 15) **DATE OF NEXT MEETING** – 22nd May 2017