

CAPEL PARISH COUNCIL

COUNCIL MEETING AGENDA

Monday 22nd May 2017 Capel Village Hall at 7:30pm

TO: Cllrs Mrs Fenton (Chair), Patterson (Vice Chairman), Mackonochie, Saunders, Sawyer, Anthony, Young, Hollamby and Parker.

APOLOGIES:

Mrs Michelle Rumble – Financial Officer

Mrs Emma Ivory – Clerk to Council

AGENDA

Minute
No

Action By

- | | | | |
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| 085 | 1) | ADMINISTRATION Fire Exits, Sign In Sheets, Assembly Point, Mobile Phones. | |
| 086 | 2) | APOLOGIES FOR ABSENCE | |
| 087 | 3) | DECLARATION OF INTEREST & CHANGES TO REGISTER OF INTEREST | |
| 088 | 4) | CHAIRMAN'S ANNOUNCEMENTS | |
| 089 | 5) | QUESTION/STATEMENTS FROM MEMBERS OF THE PUBLIC
a) Standing orders may be suspended to hear questions/statements from members of the public received in accordance with the guidelines in the Appendix to Standing Orders.
b) In addition to the above, Standing Orders may be dropped at the discretion of the Chair for a period of up to 15 minutes to allow members of the public to speak on items within the meeting agenda. | |
| 090 | 6) | APPROVAL OF MINUTES
a) Minutes of the Council Meeting on 24 th April 2017 to be agreed and signed as a true and accurate record. | |
| 091 | 7) | MATTERS ARISING FROM PREVIOUS MINUTES NOT COVERED IN CURRENT AGENDA - Parking issues at the junction of Falmouth Place and Badsell Road, Five Oak Green, reply from PCSO Fuller. | |
| 092 | 8) | EXTERNAL REPORTS
a. Borough Councillors Report –
b. County Councillors Report -
c. Police Report – | |
| 093 | 9) | COMMITTEE AND PORTFOLIO REPORTS
a) Finance & Resources Committee
b) Requests for Payments, Funds or Donations –
c) Receipts and Payments - April accounts for ratification and May accounts for approval for payment.
d) Finance Risk & Audit Portfolio -
e) Planning Committee -
f) Flooding Committee and Portfolio -
g) Highways & Traffic Portfolio – Kent County Council Highways Tracker Survey Report
h) Housing including Memorial Cottages
i) Housing -
ii) Memorial Cottages – Recommendations and legal landlord responsibilities following Clerks attendance at recent National Landlords Association Landlord Foundation Course. | |

i) **Parish Development - Recreation, Amenities, Allotments & Open Spaces**

- i) Vacant allotments – 2 and planned meeting between Cllr Sawyer and Saunders and allotment holders.
- ii) Update on the Working Party set up to investigate the possibility of a MUGA (Multi Use Games Area) on the recreation ground, Falmouth Place.
- iii) Update on the request from Shared Access to site a telecommunication at the recreation ground, Falmouth Place. Shared Access is an independent owner and operator of wireless communications infrastructure, leasing space on any sports facility sites to different Mobile Network Operators.
 - (1) Council to consider the 2 Wayleaves issued by BT and UK Power Network
 - (2) Resolve to approve the proposed route and send to solicitor for review - If Clerk hasn't received any further correspondence from BT confirming they will amend their route to follow the route used by UK Power Networks then Council to agree in principle.
- iv) BT Phonebox, Tudeley – defibrillator.
- v) The Council resolves to implement the previously agreed decision to remove the stile between the car park and the recreation ground, legal advised now received. To be replaced with a spring hinged round topped palisade gate which will meet all finger entrapment risk regulations - £439.78 inc VAT

10) **Staff, Office and Administration**

094 11) **PARISH MATTERS (not covered under Parish Development above)**

- a) WW1 Commemoration Update.

095 12) **CORRESPONDENCE RECEIVED –**

- a) Draft Tunbridge Wells Borough Council Plan; draft Local Council Plan Issues & Options for discussion and comments.

096 13) **REPRESENTATION AT MEETINGS**

097 14) **QUESTIONS FROM MEMBERS**

098 15) **CLERK'S REPORT**

099 16) **DATE OF NEXT MEETING – 26th June 2017**